



ASSURING THE INTEGRITY OF THE FOOD CHAIN: DELIVERING REAL WORLD SOLUTIONS

FoodIntegrity Conference, 14-15 November 2018, Nantes, France

Guidelines for oral presentations

The purpose of this document is to advise speakers on the required format when preparing their presentations for this conference.

1. Language

Your presentation must be prepared **in English**, the official language of the conference.

2. Length, time keeping

Your presentation should be strictly based on the timings in the programme.

The total time assigned for oral presentation consists of a time for presentation and includes 5 min for discussion.

Please be aware that session chairs will enforce time limits strictly.

3. Format

Visual presentations should be in **Microsoft PowerPoint** (Microsoft Office 2003 and higher).

Recommendation: use at least a 32-point font for titles and 24 for body text.

4. Submission of a presentation

In order to check any technical issue and to avoid handling mistake under pressure during the conference, it is highly recommended that **speakers send their presentations to organisers at the latest on Monday 9th November 2018.**

For any questions related to the programme or your presentation, please contact the conference organisers at: info@foodintegrity2018-nantes.eu.